

Packinghouse Christian Academy Support Staff Application

Packinghouse Christian Academy is looking for staff members who are:

MOTIVATED: We want staff members who are driven by a love for God, a love for learning and a love for children.

PROFESSIONAL: Applicants should possess a character whose methods and standards are worthy of this high calling. (I Timothy 3)

SERVANT: We want staff members who desire to be here as a ministry. It is not just a job. We believe that there are definitely jobs available with better pay, benefits and hours. However, we are convinced that there is no better place to minister than at PCA and we are looking for others who feel the same way.

MEMBERS OF PACKINGHOUSE CHRISTIAN FELLOWSHIP OR A FUNDAMENTAL EVANGELICAL CHURCH: All of our staff members are required to fellowship on a weekly basis at Packinghouse Christian Fellowship or a mutually agreed upon evangelical church whose fundamental beliefs and practices are in agreement with the statement of faith of this school and church.

After reading the preceding section, ask God whether or not you should apply for employment at Packinghouse Christian Academy. Then, if you feel that He is leading you to do so, please complete this application and return it to our school office. We will be happy to consider the possibility of having you join our ministry. We believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God. (II Timothy 3:15, II Peter 1:21)

We believe there is one God, Eternally existent in three persons - Father, Son and Holy Spirit. (Genesis 1:1, Matthew 28:19, John 10:30)

We believe in the deity of Christ: (John 10:33); His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35); His sinless life (Hebrews 7:26); His miracles (John 2:11); His vicarious and atoning death (I Corinthians 15:3, Ephesians 1:7, Hebrews 2:9); His resurrection (John 11:25, I Corinthians 15:4); His ascension to the right hand of the Father (Mark 16:19); His personal return in power and glory (Acts 1:11, Revelation 19:11).

We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature; and that men are justified on the single ground of faith in the shed blood of Christ and that only by God's grace and through faith alone we are saved. (John 3:16-19, John 5:24, Romans 3:23, Romans 5:8-9, Ephesians 2:8-10, Titus 3:5).

We believe in the resurrection of both the saved and lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation. (John 5:28-29.)

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We believe in the spiritual unity of believers in our Lord Jesus Christ. (Romans 8:9, I Corinthians 12:12 -13, Galatians 3:26-28.)

We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a Godly life. (Romans 8:13-14, I Corinthians 3:16, I Corinthians 6:19-20, Ephesians 4:30, 5:18.)

Packinghouse Christian Academy is an outreach of the non-denominational church, Calvary Chapel of Redlands. It is also the policy and practice of PCA not to discriminate on the basis of the applicant's race, color, sex, physical disability, national or ethnic origin.

I support the employment qualifications and statement of faith. After praying about this decision, I feel that the Lord wants me to apply for employment at Packinghouse Christian Academy.

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Personal Data

Full Name _____

Application Date: ____/____/____ Date Available: ____/____/____

Present Address: _____

Length of time at this address? _____ Phone Days: (____) _____

Best time to call you? _____ Evenings: (____) _____

Email address: _____

Marital Status: _____ Children/Ages _____

Have you ever been divorced? _____ If yes, explain: _____

Have you ever been convicted of a felony or misdemeanor? _____

If yes, explain: _____

Please state any physical conditions/limitations, which may affect your service at PCA: _____

For which position are you applying? _____

What is your availability? _____

What led you to this position? _____

Do you have any ongoing commitments? _____

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Are you a Christian? What does that mean to you? Tell us about your walk with the Lord: _____

Recount your church background, including the name of the church you are presently attending, your pastor's name, address, years attending, and the ministries in which you are involved:

How do you balance your faith, your family, and your career?

The Christian educator is most effective when he or she models the Christian life. Please share what this means to you in your personal habits, values, recreation and all-encompassing life-style: _____

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What are your strengths and weaknesses? _____

Describe your philosophy of resolving conflicts with students, parents, faculty, staff, etc.:

What special training, skills, interests or talents do you have?

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Professional Qualifications

What degrees do you hold?

Degree	Date Received	Issuing Institution

Your Major(s) _____

Your Minor(s) _____

Do you have credentials? _____ What kind? _____

State(s) _____ Remains valid until _____

Are you CPR/First Aid certified? _____

What professional organization memberships do you hold? _____

Please indicate memberships, offices, and honors you hold: _____

Employment History

Please begin with your current or most recent employer and work backwards:

Position _____ Dates of Employment _____

Name and Address of Employer _____

Supervisor's Name _____ Phone Number _____

Reason for leaving _____

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Position _____ Dates of Employment _____

Name and Address of Employer _____

Supervisor's Name _____ Phone Number _____

Reason for leaving _____

Position _____ Dates of Employment _____

Name and Address of Employer _____

Supervisor's Name _____ Phone Number _____

Reason for leaving _____

Position _____ Dates of Employment _____

Name and Address of Employer _____

Supervisor's Name _____ Phone Number _____

Reason for leaving _____

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Personal References

Please list three personal references who are qualified to speak of your spiritual experience and Christian Service. Do not list family members or relatives for references. You will also need to sign the reference release form that is attached and return it with this application.

Name	Complete Address	Phone	Position

Please give three references who are qualified to speak of your professional training and experience. List your current or most recent supervisor first.

Name	Complete Address	Phone	Position

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STATEMENT OF FAITH OF PACKINGHOUSE CHRISTIAN ACADEMY

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WE BELIEVE there is one God, eternally existent in three persons - Father, Son and Holy Spirit. (Genesis 1:1, Matthew 28:19, John 10:30)

WE BELIEVE in the deity of Christ: (John 10:33); His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35); His sinless life (Hebrews 7:26); His miracles (John 2:11); His vicarious and atoning death (I Corinthians 15:3, Ephesians 1:7, Hebrews 2:9); His resurrection (John 11:25, I Corinthians 15:4); His ascension to the right hand of the Father (Mark 16:19); His personal return in power and glory (Acts 1:11, Revelation 19:11).

WE BELIEVE in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature; and that men are justified on the single ground of faith in the shed blood of Christ and that only by God's grace and through faith alone we are saved. (John 3:16-19, John 5:24, Romans 3:23, Romans 5:8-9, Ephesians 2:8-10, Titus 3:5).

WE BELIEVE in the resurrection of both the saved and lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation. (John 5:28-29)

WE BELIEVE in the spiritual unity of believers in our Lord Jesus Christ. (Romans 8:9, I Corinthians 12:12-13, Galatians 3:26-28)

WE BELIEVE in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a Godly life. (Romans 8:13-14, I Corinthians 3:16, I Corinthians 6:19-20, Ephesians 4:30, 5:18).

APPLICANT'S CERTIFICATION AND AGREEMENT FOR REFERENCE RELEASE

I understand that **Packinghouse Christian Academy** does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

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I authorize **Packinghouse Christian Academy** to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I support the employment qualifications, statement of faith and reference release agreement. After praying about this decision, I feel that the Lord wants me to apply for employment at Packinghouse Christian Academy.

I certify that I have carefully read and do understand the above statements.

Applicant Name (Print) _____

Signature of Applicant _____

Date _____